

**WELCOME TO THE EUFAULA HIGH SCHOOL "MIGHTY TIGER" BAND!**

It is indeed a pleasure to have you as a part of the award winning Eufaula High School "Mighty Tiger" Band Program. You have now made a commitment to yourself, to fellow band members, to your school and to your community. This commitment not only involves doing your absolute best as a performer, but also requires you to conduct yourself in such a manner as to reflect the high standards that the band strives to maintain. In addition, this commitment involves a significant amount of self-discipline and the sacrifice of some personal comforts, activities and freedoms.

It is our distinct belief that an organization works much better **on PRIDE, ENTHUSIASM, HONOR AND LOYALTY**, combined with a sense of *Esprit De Corps* as opposed to the pressure of punishments and intimidation. Therefore, in order to be effective, each of us must work hard in all areas to help make us the best band that it can be. The following regulations, procedures and consequences have been compiled so that you may know exactly what your membership responsibilities entail.

Please read all of the information contained within this handbook very carefully. It is our hope and expectation that it will help you in fully understanding every aspect of the band program of Eufaula High School.

Please complete the Student/Parent agreement and return to the director after you have read the **EUFAULA BAND CODE OF ETHICS**.

I hope that your experience in our program will be a rewarding one.



Mr. Cliff Washburn  
Director of Bands  
Eufaula High School

## FOREWARD

The purpose of this handbook is to provide valuable information about the Eufaula High School band program. To consistently achieve and maintain the high standard of excellence desired by this organization, members should familiarize themselves with the regulations, procedures, expectations and traditions of the band program.

## STATEMENT OF PURPOSE / MISSION STATEMENT

The study of instrumental music contributes to the quality of life of every student. A balanced instrumental music program provides opportunities for student learning through the musical framework of proficiency, historical, creativity, evaluation and assimilation. Through instrumental performance, students develop the technical skills and tone production necessary for individual and ensemble musical achievement.

Our department strives to foster other aspects of student growth such as teamwork, work ethic, dedication, pride, etc. We operate within the guidelines, policies and procedures as set forth by the Eufaula City Schools Board of Education and are in no way affiliated with any political or religious organization.

## ENSEMBLE DESCRIPTIONS/QUALIFICATIONS FOR ELIGIBILITY

### MARCHING BAND

The marching band is a musical unity organized during the Fall for the duration of the football season. Membership is open to any student grades 9 - 12 having completed the band program at AMMS, or auditioned by the Director(s). Membership may also be offered to outstanding 8<sup>th</sup> grade band students, pending director approval. Students must be enrolled at Eufaula High School or AMMS and must meet the academic eligibility requirements as set forth by the Eufaula City Schools Board of Education.

The marching band provides entertainment for home and away football games, pep rallies, parades as well as community and social events. It performs before thousands of spectators at various band festivals/contests, football games, pep rallies and parades each year. The marching band consistently receives superior ratings at contests and has participated in such prestigious events as the WorldStrides Music Festival in New York City, the Fiesta Flambeau Parade in San Antonio, The 2022 St. Patrick's Day parade in Chicago, various competitions & festivals in Orlando, Myrtle Beach, Gatlinburg, Virginia Beach, and more! This ensemble is one of the one of the largest and most visible organizations on campus.

The marching band rehearses after school on Tuesdays & Thursdays from 6:00-8:30 pm. Special rehearsals may be called for stadium rehearsals and/or special events.

Students will be given adequate notice of any change in the rehearsal schedule. Additionally, a summer band camp is required for all students and will be scheduled for the two-three weeks before the start of school. A separate calendar will be sent home in the spring detailing all Summer Band Rehearsals.

- Students must participate in both semesters of band. Exceptions for some other fall activities and/or schedule conflicts must be pre-approved by the director.
- Fees for marching band this year are \$125 and include: Band Camp \$65.00, halftime-show t-shirt \$10.00, Uniform Rental \$25.00, and \$25 uniform dry-cleaning fee. Additional fees may include uniformed band shoes \$45, red dry-fit shirt & shorts \$30, white gloves \$5, any other misc. items (flip folder/pages, sticks, mouthpiece, etc.)
- There is also a parent participation fee of \$100 per family. This fee can be waived by volunteering to work football concessions, or other approved events:

## AUXILIARY UNITS

### ♦ **Colorguard**

The colorguard is a marching unit comprised of a flag (and other props) line which is chosen by audition each spring by a qualified panel of adjudicators. Color guard captain(s) will be chosen during auditions. Candidates shall be open to students grades 8-11 (rising 9-12) who meet the academic/disciplinary eligibility requirements as set forth by the Eufaula City Schools Board of Education. Members must be enrolled in the AUX band class. Additionally, any student chosen for colorguard shall assume the financial obligations for the uniform, summer camp fees (including meals and transportation), and other misc. items. This unit requires extra rehearsal time in the summer.

### ♦ **Majorettes**

The majorette line is a baton twirling (and other props) unit of girls chosen by audition each spring by a qualified panel of adjudicators. Majorette Captain will be chosen during these auditions. Membership is open to any marching band member with at least 1 year of marching experience on their instrument and who have met the academic/disciplinary eligibility requirements as set forth by the Eufaula City Schools Board of Education. Majorettes must be enrolled in both band classes. Because majorette uniforms are precisely fitted and difficult to alter, each majorette must assume the financial obligation of her uniform (\$150 - \$350). Uniforms will be approved by the director and sponsor. Additionally, any student chosen for majorette shall assume the financial obligations for summer camp fees (including tuition, meals and transportation), and other misc. items.

## SYMPHONIC BAND

The Symphonic Band is the premiere instrumental ensemble at Eufaula High School. Membership is open to all EHS students grades 9-12 who have demonstrated competency on a wind or percussion instrument. Placements are by audition with the directors in the Fall or Spring of each year. This ensemble represents EHS at Music Performance Assessment, Spring Music Festivals and other local and community performances throughout the year.

Grading: Shall be determined by performance participation, rehearsal participation, music pass-offs, memorization, individual practice, memorization of scales, sectional rehearsal participation, and playing or written examinations. Students will be required to practice at home. Those whose playing lacks effort and practice will not receive a satisfactory grade in this ensemble. Any unexcused missed performance will result in the lowering of the nine weeks grade. Performance is the evaluative medium used to measure the effectiveness of what is taught and learned.

- Additionally, your attendance is required at all rehearsals/sectionals. Excessive missed rehearsals will result in dismissal from band.

## JAZZ ENSEMBLE

The EHS Jazz Ensemble is an integral part of the overall band program. A serious effort is made to promote the growth and performance of jazz and related literature. Membership is by volunteer and/or audition. The Jazz Ensemble will rehearse at a set time before or after school each week once the auditions have been conducted. The jazz ensemble may represent EHS at many civic and social functions as well as at Jazz Festivals throughout the course of the school year.

## BAND OFFICERS

The Board of Student Officers is comprised of the Drum Major, Band Captain, Secretary, Treasurer, Equipment Manager, Uniform Manager, Color Guard Captain, Majorette Captain and Section Leaders. The primary functions of the Student Officers is to review policies and procedures, rehearse sections, maintain a good example for others and be available to the band director and associate director for assistance.

The selection and duties of the Student Officers are described below.

### ♦ Drum Major

The Drum Major is the field commander of the marching band unit. Drum Major auditions will be open to all EHS marching band students who have marched at least two years with the EHS Band. Candidates will audition before a panel of qualified adjudicators in the spring of each year. The Drum Major must attend a summer drum

major camp each year as selected by the band director and be enrolled in band class both semesters. Financial obligations include: Camp costs, meals, transportation, tuition, and all uniform materials.

♦ **Band Captain**

The Band Captain shall function as the student liaison to the director. This person shall also be the band representative for awards ceremonies for the coming year and shall preside over the other student officers throughout the year. They must be a senior band member in good standing both musically and academically at EHS. This is an elected position by the vote of the entire membership of the band during band camp. The band captain must be enrolled in both band classes.

♦ **Secretary**

The Band Secretary will assist the band director in keeping records and overall correspondences. This will include, but is not limited to, taking roll and preparing seating charts, as well as any other areas deemed necessary by the director. This is an elected position by the vote of the entire membership of the band during band camp. The secretary must be enrolled in both band classes.

♦ **Treasurer**

The Band Treasurer will assist the Band Director in the collection of any monies owed to the band. This will include the collection of fees and fund raising money. The treasurer will be expected to write receipts and collect funds. This is an elected position by the vote of the entire membership of the band during band camp. The treasurer must be enrolled in both band classes.

♦ **Equipment Manager(s)**

The Equipment Manager(s) will be responsible for all issues relating to storing, transporting, or maintaining any band equipment or supplies. The Equipment Manager(s) will also be in charge of the Loading Crew. This is an elected position by the vote of the entire membership of the band during band camp. The equipment manager(s) must be enrolled in both band classes.

♦ **Uniform Manager(s)**

The Uniform Manager(s) will be responsible for all issues relating to issuing, storing, transporting, maintaining, and filing the band uniforms. This is an elected position by the vote of the entire membership of the band during band camp. The uniform manager(s) must be enrolled in both band classes.

♦ **Band Librarian**

The Librarian is responsible for the music library, distribution of parts and folders and the filing of all music. This position is vote. The Librarian shall serve on the Board of Student Officers. This is an elected position by the vote of the entire membership of the band during band camp. The librarian must be enrolled in both band classes.

### ◆ Section Leaders

Section Leaders are responsible for rehearsing his/her primary section. They must display a high level of musicianship as well as leadership. Additionally, they must maintain a high rapport with their peers. They are also responsible for uniform inspections and instrument inspections. Section Leaders are appointed by the director of bands in the spring of the year. They are usually those students who have the highest audition score on their spring chair placement audition. Section Leaders will serve on the Board of Student Officers. Section leaders must be enrolled in both band classes

### ◆ Color Guard Captain(s)

The color guard captain(s) will audition during the regular colorguard tryout process before a panel of judges. This person may be responsible for teaching new routines and keeping the morale of the students high. Additionally, the captain is responsible for routine pass-offs and the storage, maintenance and transportation of all equipment and props used by the unit. If size permits, an assistant captain will be appointed by the director of bands. The Colorguard Captain(s) shall be a member of the Board of Student Officers.

### ◆ Majorette Captain

The Majorette Captain(s) will audition during the regular majorette tryout process before a panel of judges. She must assume the responsibility of seeing that the line has routines and equipment for each show and that all routines are polished and “show” ready. Additionally, she may be responsible for making up show routines and supervising extra sectional rehearsals. The Majorette Captain shall serve on the Board of Student Officers.

**NOTE:** *The Director of Bands reserves the right to take away any leadership privilege should the situation warrant. Students should lead by **example**. Failure to comply with these policies and expectations will result in the immediate forfeiture of leadership status within our program.*

## ATTENDANCE POLICIES

Band members are expected to attend all rehearsals and performances. Students should be punctual to all band activities. Excessive tardiness will result in forfeiture of status (i.e. section leader, band captain, etc...) or other disciplinary action deemed necessary by the director including, but not limited to unexcused missed performances.

### ◆ EXCUSED ABSENCE - REHEARSAL

Except in cases of extreme emergency or illness, band members will not be excused from rehearsals or performances. In case of illness, **a parent or guardian of the student is to call the band room office (334-687-1110 ext. 3031), or email Mr.**

Washburn at [cliff.washburn@ecsk12.org](mailto:cliff.washburn@ecsk12.org) . Appointments or personal issues will be reviewed by the director, but need to be scheduled outside of performance and rehearsal times whenever possible. During marching season, more than 1 absence will cause the student to not be eligible to march that week because students who miss rehearsals and not fully prepared to perform. **Work is not an excused absence.** You have been given an itinerary and are urged to make plans immediately with your employer to work out scheduling. Excused absences will not affect grading if they are made up (laps, 8s & 8s, pushups, observed practice time, etc.)

#### ♦ UNEXCUSED ABSENCE - REHEARSAL

An unexcused absence from a rehearsal will result in disciplinary action (8s & 8s, laps, pushups, etc.) and lowering of the daily participation grade. **Excessive unexcused absences will result in the student being dismissed from band as deemed necessary by the director(s).** Time missed due to an unexcused absence shall be made up at the director's convenience before the student is allowed to participate in the band's activities. It is the student's responsibility to schedule a make up time with the director within 3 days of the absence. The student may also make up missed rehearsal time with his/her section leader, but only **after** this time has been approved by the director.

#### ♦ PERFORMANCE POLICY

Excused absences are permitted if a student is very sick or if a death in the immediate family occurs, or other emergency. In each instance, formal written verification (a doctor's note) must be given to the director within two school days of the missed performance. Missing a performance for any other reason will result in a 0 test/performance grade. Two or more missed performances throughout the year may result in the dismissal from that ensemble. In extreme cases, excused absences from a performance must be approved by the director (i.e. school activity, etc.)

#### ♦ SPECIAL REHEARSALS AND PERFORMANCES

The same rules and regulations will apply for these rehearsals as would any other. Students will be notified well in advance of any special rehearsals or performances.

### REHEARSAL AND PERFORMANCE PROCEDURES

#### REHEARSAL PROCEDURES

- Each band member shall bring his/her instrument, sheet music, a pencil and proper equipment to each rehearsal and performance. Do not rely on someone else to load or unload your equipment. Failure to bring proper equipment to class will result in the student being given a standard office offense and points will be

deducted from the daily participation grade. Proper equipment includes tightly laces tennis shoes... flip flops or sandals are not allowed.

- There is to be no individual playing before, during, or after performances unless authorized by the director, drum major, or section leader. Instrument warm up will be as an ensemble.
- There is to be no talking or disturbances during rehearsals.
- There will be no eating, drinking or chewing gum allowed in the band room.
- Each student should be seated or standing in formation at the time designated by the director so as to not waste valuable rehearsal time. If a need arises for you to be late, please inform the director in advance.
- Posture is of utmost importance. Students will avoid crossed legs or ankles and slumping when seated in a chair.
- The bulletin board and dry erase boards should be read each time you enter the band room. Students should not write or erase anything on the board unless instructed by the director.
- Music, instruments, folders and equipment should be kept in their proper storage areas when not in use. Do not leave music and folders on the music stands. You have individually numbered music cubbies and instrument storage cabinets. Do not change from your assigned numbers.
- At the close of each rehearsal, each student is responsible for his/her own stand and rehearsal area being cleaned.
- Books and personal belongings should not be left in the band room or storage areas unguarded. Please do not take books or personal belongings into your seating area.
- Loud talking, shouting or horseplay is not permitted in the band room. Violators are subject to disciplinary action in accordance with the policies established by the Eufaula City Schools.
- Personal telephone calls are not permitted except those calls made to parents after a rehearsal or performance. No telephone calls will be accepted during the band class period. In case of emergency, parents should notify their children via the front office of EHS at 334-687-1110.
- Cell phones (or any other electronic device) are not to be used during rehearsals or performances. They should remain in the off/silent position. Failure to abide will



result in the phone being taken up, and returned only to the parent, and if caught during regular schools hours, will be given to an administrator.

- Instrument storage areas will be kept neat and clean at all times.

### MARCHING REHEARSAL PROCEDURES

- As an important part of an effective rehearsal procedure, each year it is necessary for the marching band students to meet a few weeks before school begins. All members of the marching band are required to attend band camp and other pre-season rehearsals as designated by the director. New students will be required to attend extra rehearsals (rookie camp) prior to band camp in order to learn the fundamentals of marching. Consider the band camp dates before scheduling your summer vacations. Vacations will not be excused absences. A summer calendar will be sent home with each band student in April. As a general rule, the last 2-3 weeks before school (usually the last 2 weeks of July) should be left open for rehearsals and band camp.
- At all marching functions, the drum major is in charge of the band and should receive the same respect and cooperation as the director.
- Section leaders will be in charge of seeing that every member of their section knows his/her music, is in accordance to the uniform policy, and has passed off all drill movements assigned to them. 8s & 8s will be assigned when these expectations aren't met.

### PUBLIC PERFORMANCES

- ♦ Each student will receive a schedule of the performances the band will be attending throughout the year. Information regarding these events will be posted on the bulletin board. It is the students' responsibility to know this information, pass it on to the parents and make plans accordingly.
- ♦ **ALWAYS REPORT**, rain or shine, to the designated meeting place for rehearsals or performances. Never assume that a performance has been cancelled. If any event is cancelled, a "Remind" text sent, a Facebook message posted, and email sent, and the section leader call tree will be activated to inform you of changes in plans. Please be sure that you have your section leader's phone number, and they have yours. Do not contact the director to check. I will be sure you are informed if any changes arise.
- ♦ For home football games, report to the band room one hour and 15 minutes before game time (one hour and 45 minutes for percussion.) This time is usually 5:45 pm. Warm up will begin at promptly 6:00 pm.

- ◆ An itinerary will be posted before away trips. Students are encouraged to copy this itinerary and take it home to parents. It is also included as part of the Permission Slip and can be found on the band's website. [www.ehsmightytigerband.weebly.com](http://www.ehsmightytigerband.weebly.com)
- ◆ An inspection of all uniforms will be made at every performance by the drum major, section leaders, &/or uniform managers. Failure to pass inspections will result in the forfeiture of the third quarter break and/or unexcused suspension from that evening's performance. White pants should be completely white and hemmed properly, approximately  $\frac{3}{4}$  to 1 inch above the bottom of your uniform shoe.
- ◆ Uniforms will be dry-cleaned in bulk after rainy games, and before performances. Uniforms are not to be taken home without the director's permission.
- ◆ Only small, non-colored, studded earrings are allowed while in uniform. No dangly, or large hoop earrings are allowed. No flashy rings, bracelets, anklets, or necklaces will be allowed if they can be seen while in uniform.
- ◆ Hair must not extend below the collar. Therefore, all hair must be neatly pinned. Males must keep all facial hair trimmed neatly. No long goatees or handlebar mustaches will be allowed while in uniform.

### **TRAVEL POLICIES**

- ◆ When we travel as a band, we not only represent our band, we represent the Eufaula City School System, your families, and the City of Eufaula. It is therefore imperative that each trip we take as a group reflects pride, character, and prestige among our members. In order for us to travel, this simple objective must be adhered to. Anyone not demonstrating these qualities may be dismissed from the band.
- ◆ A travel itinerary and procedures list will be posted before each trip. It is important that these instructions be followed so that the band can move more quickly and efficiently. The parent or guardian will be asked to complete a "Medical Information and Consent" form prior to the first trip. This form will be in effect for all trips approved by the Board of Education. Students will not be allowed to participate in any trip without this form on file in the band and school office.
- ◆ Students may travel in band pants and band t-shirts with their band jackets neatly placed on a coat hanger and hung while en route. Under no circumstances should any part of the uniform be "wadded" up and thrown into a bag. Abuse of these uniforms will result in disciplinary action.
- ◆ Students will sign up for a seat on the bus by seniority. Students will remain in their assigned seats for the duration of each trip. Should behavior problems arise, the director shall personally assign permanent seats for those who do not follow bus

rules and procedures. **Be advised that the Eufaula City Board of Education requires all students to ride to and from the event or activity with the band and sponsors.** The only exceptions granted will be those who have legitimate circumstances, and will not be returning to Eufaula after the performance. In such case, request for approval must be submitted in writing to the band director by filling out an “Authorization for Alternate Transportation” form. If approved, the student will be released **ONLY** after the conclusion of the activity or performance, and only to a parent/guardian. Parents will be required to “sign” the student out with the band director or head chaperone before he/she is released in these situations.

- ◆ Each student is responsible for his own uniform, music, and instrument. Bus captains will be assigned to take roll for each bus. During roll call, all students must be silent! It is important so that we have an accurate count of everyone involved. Silence is also needed while crossing railroad crossings and while driving in heavy traffic.

### OVERNIGHT TRAVEL

- For overnight trips which require lodging, students should be considerate of other occupants and guests, especially at night. Rooms should be left neat and motel property should not be damaged. Damaged room items will be the sole responsibility of the student to replace.
- For overnight trips, students will have an “in room” curfew and a “lights out” bed check. After each room is locked down for the evening, no student is to leave the room for any reason until the assigned “wake up” time. Should a problem arise during the evening, call your assigned chaperone or the director. Do not leave the room!
- After lights out, the exterior door of your room will be taped by chaperones.
- During our hotel stay, telephone service will be limited to room to room only and premium television & pay per view will be turned off in your rooms. Long distance calls can be made from the hotel lobby, or by personal cell phones.
- It should be noted that any school trip is an extension of the regular school day and all school rules and regulations will apply. Undignified conduct or reckless behavior will result in severe disciplinary action and possible dismissal from band.

***Just a reminder: The unlawful possession of alcoholic beverages, drugs and or tobacco products are strictly prohibited. Any student found in possession of such items shall be subject to immediate dismissal from band and shall be referred to the principal for further disciplinary action. Should you be found in possession of these substances on an overnight trip, you will be required to IMMEDIATELY return to Eufaula at your parent’s expense.***

## **BUS DUTY**

This is the term we affectionately use for some types of discipline on band trips. The band will take pride in returning a bus spotless after all of the trips. Sometimes it is asked that everyone help to clean the bus at the conclusion of the trip. Other times, we have students assigned to bus duty. If you are disciplined for a mild offense, you will probably be assigned bus duty as a reminder to not repeat the offense. If required to be on bus duty, you are to sweep the bus and make sure that all trash is placed in the garbage can. Then, empty the bus garbage can and replace the liner with a new one. Students are not released from bus duty until the bus has been inspected by the drum major, director, or chaperone. Leaving from duty prior to being dismissed could result in permanent bus duty, or other more official punishment.

## **BAND TRIP REMINDERS**

- The complete uniform will be worn at all times when in public. The director will alter this policy as needed to accommodate extreme heat, rain, etc. Jackets will only be allowed off with the director's permission, if the band t-shirt is being worn underneath.
- Horseplay, screaming and changing of seats is prohibited on the bus.
- The director/chaperone will, if necessary, assign permanent seats for those who misbehave on the bus.
- Audio devices may only be used with headphones.
- All students must travel to and from the performance with the band. See section on travel for further information.
- When in uniform, there is to be no eating or drinking except for those times designated by the director.
- Students are responsible for the upkeep of their own equipment and instruments.
- Chaperones will be obeyed and respected at all times. If you have a problem with a chaperone, please bring it to the attention of the director. Do not be disrespectful to any chaperones.
- Any illness or injury should be reported to the director or chaperone immediately, no matter how unimportant it may seem.
- Upon arrival at a destination, students should stay seated until further instructions are given by the director. In most cases the loading crew will dismiss the bus first.

- Conduct of students in public eating places and motels should be subdued and courteous. Remember, there are other guests... respect their feelings.
- Students are not to leave their rooms after bed check.
- Students may not be in the room of someone of the opposite sex unless there is at least 1 additional person there, and the door is propped FULLY open.
- Stay away from students in another group that are not using the same code of ethics that we use.
- Fundraisers are completed for the sole purpose of band activities. All funds earned thought the band stay in the band. Individual accounts are set up for spring trips. Students will not be reimbursed funds from fundraisers. Funds may only be transferred to another family member within the band. Any funds in a member's account that is unspent at time of departure from the EHS band is transferred to the general band account.

## **FOOTBALL GAME PROCEDURES**

### **ENTERING THE STADIUM/PREGAME**

- Upon completion of warm up procedures, the band will assemble to enter the stadium. Some games may require us to perform a pre-game show. In those cases, we will proceed directly to the field from warm up.
- The Drum Major and section leaders will conduct an inspection of all band uniforms prior to entering the stadium. Those who do not pass inspection will miss the third quarter break and possibly be suspended from that evening's performance. Uniforms should be clean, gloves and gauntlets should be white, and shoes should be polished.
- While entering the stadium, band members are to march in at the position of attention. This means that no one is to talk to others or acknowledge friends, family, etc... while entering the stadium. Runners and chaperones will enter the stadium at the end of the band file.
- Only necessary personal belongings may be carried into the stadium. These must be carried into and out of the stadium by your own parent. Chaperones are not to carry personal items. My suggestion is to take any necessary personal items into the stadium BEFORE the band enters together.

## STADIUM SEATING

- Once in the stands, each student shall stand at the position of attention for the remainder of the cadence. Dress the form and cover down rows from front to back. After the band halt command is given, students will be instructed to remove shakos, gloves, etc., and will be given an “at ease” command.
- When removing hats and gloves, be careful to place them to the right side of your body so as not to misplace them. Some stadium bleachers will not have a solid floor and articles may easily fall through the bleachers. In such cases, take extra precautions so this will not happen to your accessories. Please memorize your hat number.
- The main purpose of our existence in the stands is to support the football team. For this reason, it will be imperative that every student stay in their section while in the stands. There will be no moving around in the band block.
- Absolutely no one outside the band is allowed to proceed through the band block. Instruments and equipment are too valuable to be kicked or stepped on. Those on the ends of rows are responsible for your row by blocking the path of anyone trying to cut through the block. Notify the director immediately.
- Students are encouraged to cheer in an organized manner with the cheerleaders.
- Be ready to end your conversations and play at a moment’s notice. Constantly watch the drum major. When he/she takes the podium, stand and be ready to play immediately.
- There is to be no extraneous playing unless specifically directed by the drum major or band director. Remember that football games are performances from the march-in until we are all dismissed together. Do not “practice” in the stands. If it’s not been rehearsed beforehand, don’t play it.
- Refreshments are not permitted in the stands at any time unless authorized by the director. Chaperones shall not serve soft drinks, hot dogs, etc....without permission of the director.
- Students may be given a break during the third quarter. Everyone must be in place with 2:00 minutes left in the third quarter on the scoreboard clock. We will play at 2:00 left, not 1:55. Anyone who is late, for any reason, will forfeit break for the next week.

- Students are encouraged to use the restroom prior to coming to the performance site. Students will be allowed to go to the restroom during the game in case of an emergency only. A trip to the restroom is not an excuse for a snack. Once you are finished with the restroom, you are to report directly back to the band block. At away games, students are not to leave the band unless accompanied by a chaperone.
- Student conduct should be professional throughout the time spent in the stadium. Individual playing is not permitted without the approval of the director.
- Auxiliary units must participate in the stands as well. Dances/routines must be pre-approved by the director, and must involve the poms.
- Students will treat other directors and bands courteously at all times. If you can't say something nice, don't say anything at all. Negative comments toward the opposing band, football players/coaches, fans, etc. will not be tolerated.
- All students are to stand for the posting of the colors and the National Anthem at the beginning of each game.

### **HALFTIME AND POST GAME**

- Band members should file from the stands to the warm up area in an orderly fashion, by section prior to the halftime show. Do not run.
- The band will enter the stadium, after warm up, with approximately two minutes remaining in the second quarter. While waiting for the half, or when the visiting band is on the field, please kneel or squat so that you do not obstruct the view of the spectators.
- After the halftime performance, the band will file into the stands at the position of attention and await instructions from the drum major or director. The director will dismiss you for 3<sup>rd</sup> quarter break.
- During the 3<sup>rd</sup> quarter break proceed back to our seats on the home side and be in your place, ready to play, with 2:00 minutes remaining. For away games, we will dismiss you to break from the stadium block. You must be back before 2:00 minutes remaining on the scoreboard clock. If you are late returning from break, you will forfeit your break for the next week.
- At the conclusion of the game, the band may perform several musical selections for the entertainment of the crowd and the other band.

## REMINDERS FOR BAND PERSONNEL

- Shoes must be black and polished for each performance
- Gloves must be white and washed weekly.
- Socks must be black & tall, and not ankle socks. While sitting, or high marching, your bare ankle should not be seen.
- Hair should be properly groomed. Long hair must be put up under the shako during marching performances. Any male facial hair must be properly groomed. Students should avoid heavy makeup. Colorguard and majorette hairstyles should all be the same, and pinned back & out of the face.
- Never wear an incomplete uniform in public unless you have been given permission by the director. This includes unbuttoning your coat.
- Sun glasses are not to be worn while in uniform without the director's permission.
- Only small studded, non-colored earrings are allowed in uniform. No other jewelry is allowed (including rings, bracelets, anklets, necklaces, etc.)

**Here are some factors, other than musicianship that have a great bearing on our student participation in band:**

*Obedience, Cleanliness, Courtesy, Honesty, Alertness, Effort, Self Control, Attitude, Dependability, Initiative, Loyalty, PRIDE, Discipline, Respect and Self-esteem.*

**REMEMBER: While in uniform, you represent yourself, your family, your school, your community and your directors.**

## INSTRUMENT INFORMATION

- ♦ The instrumental music department at EHS will provide certain instruments for those students who do not play their own instrument (i.e. marching percussion, mallets, sousaphones, marching baritone, etc.) An Instrument Loan Agreement form should be filled out to keep on file in the band room for any school instrument that is being borrowed. The student assumes sole responsibility for ANY damage to or loss of the instrument, by way of negligence. A privately owned instrument is the responsibility of the owner, not the band. Students should remind parents to make sure each individual's instrument is insured through their homeowner's insurance coverage.



- ◆ School owned instruments and teaching tools are the sole property of Eufaula High School. Under no circumstances are students to assume that they may “take” or “Borrow” any instrument, amplifier, speaker, flag, microphone, etc...without the approval of the director. Violators of this policy are in direct violation of EHS School policies and shall be disciplined according to the rules and regulations of Eufaula High School.

### **PRIVATE INSTRUCTION**

Private lessons are a tremendous aid in the development of any student’s musical knowledge and will improve their overall quality of the band. Any student interested in studying privately should consult Mr. Washburn for recommendations. Arrangements can be made with nearby university or college professors through the EHS Band Office.

### **MUSIC FESTIVALS AND CONTESTS**

Announcements are made throughout the year as to which events the band will attend. Contest/festival dates and times will be announced at band booster meetings, posted in the band room, & put on the band’s website/facebook page well in advance. The department pays all fees for entering band festivals and contests. However, individual competitions such as solo and ensemble and honor bands may be the responsibility of the student to pay for.

### **USE AND CARE OF MUSIC**

- Please do not fold, tear or otherwise mutilate music.
- Absence from school does not relieve the student from making sure the music folder is returned to the school.
- Use only a pencil to mark corrections on the music.
- Each student will be assigned a cubby for music and book storage. Place all folders in the appropriate space at the end of each rehearsal. All original copies of music will be checked in at the end of each term. Students failing to return original copies of music will be charged \$2.00+ per copy. Additional copies for lost music shall also be replaced at 50 cents per page.
- Concert folders will be assigned according to instrumentation and parts. Each folder may be numbered to match a cubby.

## MARCHING BAND INSTRUMENTALIST UNIFORMS

- ◆ The band boosters and the Eufaula Board of Education provide a uniform for every band member. A uniform rental fee of \$25 and a \$25 dry-cleaning fee per year will be collected from each student (total \$50.) All money collected from this uniform rental are placed into an account at EHS for replacement uniforms. Minor alterations such as taping or tacking are acceptable. However, cutting the uniform is prohibited. Hems are to be  $\frac{3}{4}$  to 1 inch from the bottom of the uniform shoe. Pants should NOT touch the ground when worn.
- ◆ Uniforms will be cleaned after rainy performances, before competitions, and at the end of the year in bulk using the \$25 dry cleaning fee.
- ◆ If the uniform is dirtied between dry-cleanings, it is the students' responsibility to get it cleaned again before the next performance.
- ◆ Lost, damaged or destroyed uniforms shall be replaced by the student at a cost of **\$350.00**. The ID numbers that you were assigned at the beginning of the Fall term should be the ones that you return in May. If they are not, you are turning in the wrong uniform and shall be held accountable for any missing parts.
- ◆ After each performance, leave your uniform unzipped so it can breathe to avoid mildewing.
- ◆ Band members are responsible for providing and caring for their own pair of black band shoes (\$40) and tall black socks (not ankle socks.) Additionally, students are responsible for their own pair of white gloves during marching season. (\$5)

## UNIFORM INSPECTION

A formal inspection will be conducted by section leaders prior to each performance. Band members are expected to wear uniforms properly at all times. You will also be expected to observe the cleaning rules and, at all times, present a neat, clean personal appearance.

## HONOR BANDS

Students will be given various opportunities to audition for various honor bands including: *University of Alabama, Auburn University, Jacksonville State University, University of Alabama at Birmingham, Troy University, the Alabama All State Band, and others*. Students may be responsible for any fees connected to these festivals. If the honor band is not sponsored by EHS, the parent or guardian will be responsible for the student.

- ⇒ **A Note about All State Band:** All Alabama All State Bands are comprised of students from high schools across the state. Members are selected by auditions held annually in late January. Music for auditions is selected at the state level and is available by Mid Fall. All students are encouraged to begin all state audition preparations as early as possible. Audition information and music can be found here: <http://alabamamea.org/bandmasters>

### SCHOLARSHIP INFORMATION

Any student wishing to audition for a college band scholarship should consult the director in advance for help. Many universities offer varying types of financial assistance. The band department will be glad to aid in any way possible. We have had EHS students receive scholarships to South Alabama, Alabama, Auburn, Alabama A&M, Troy, West Alabama, U of Mobile, North Texas, Southern California, and more.

## WILLIAM HAYES WOOD, III MEMORIAL SCHOLARSHIP

The Eufaula High School Band Booster Program co-funds an annual scholarship with the Wood Family for musical and academic achievement. Each scholarship is worth up to **\$500**. Applications may be obtained from the band office in the spring of each year. Please see the following application & procedures:

**WILLIAM HAYES WOOD, III  
MEMORIAL SCHOLARSHIP APPLICATION**

The Eufaula High School Band Parent Organization shall award, when possible, two annual scholarships for deserving band students who have excelled both musically and academically. One scholarship up to the amount of \$500 shall be awarded to the band student whose application reflects the highest academic score as based on each individual's application. The second scholarship up to the amount of \$500 shall be awarded to the band student who has the highest cumulative music score as based on the application criteria contained herein.

Each applicant must complete the *Student Profile Section* and return to the Scholarship Committee, Mrs. Hinton, or Mr. Washburn on or before **Monday, April 1, 2023**. Absolutely no applications will be received after this date. Scholarship recipients will be introduced at the Eufaula High School Band Banquet.

**STUDENT PROFILE SECTION**  
(Type or Print)

1.

Name: \_\_\_\_\_  
                    *(Last)*                                  *(First)*                                  *(MI)*

Address: \_\_\_\_\_  
                     (Street)                    (City)                    (State) (Zip)

11.

Number of Years enrolled in Eufaula Band Program \_\_\_\_\_  
If less than four years, list previous High School band Experience  
and number of years of participation.

(Previous High School) (City) (State)

(Previous Band Director) \_\_\_\_\_ (Number of Years) \_\_\_\_\_

III.

Do you plan to attend college or technical school upon graduation from Eufaula High School? If so, where?

\_\_\_\_\_  
(College/University)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Proposed Major)

\_\_\_\_\_  
(Proposed Minor)

V.

### Academic Awards and Honors

List **all** academic Honors, awards and recognitions that you have received during the course of your high school career.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List **All** Musical honors, awards and recognitions that you have received during the course of your high school career.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any school, church, or community activities in which you have been involved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WILLIAM HAYES WOOD, III  
MEMORIAL BAND SCHOLARSHIP APPLICATION**

Student Name: \_\_\_\_\_  
(Last) (First) (MI)

Senior Year All State Band Score: \_\_\_\_\_

Divided by 4.17 = Musician Points \_\_\_\_\_

Divided by 12.5 = Academic Points \_\_\_\_\_

Senior Year Highest Solo and Ensemble Rating:\_\_\_\_\_

I = 30 Musician Points

II = 22.5 Musician Points

III = 15 Musician Points

IV = 7.5 Musician Points

I = 10 Academic Points

II = 7.5 Academic Points

III = 5 Academic Points

IV = 2.5 Academic Points \_\_\_\_\_

ACT SCORE: \_\_\_\_\_

Divided by 3.6 = Musician Points \_\_\_\_\_

Divided by 1.2 = Academic Points \_\_\_\_\_

Class Standing among scholarship applicants - through the end of the first semester of his/her senior year. Lowest standing = 1, Highest standing = Number of applicants. (Completed by Scholarship Committee)

What is your class rank as of January 1, 2023? \_\_\_\_\_

10 Divided by # of Applicants  
Multiplied by class standing =  
Musician Points (Committee) \_\_\_\_\_

30 Divided by # of Applicants  
Multiplied by class standing =  
Academic Points. (Committee) \_\_\_\_\_

Attitude, Spirit, Dedication (Awarded Maximum  
of twenty points by committee) \_\_\_\_\_

**TOTAL MUSICIAN POINTS** \_\_\_\_\_

**TOTAL ACADEMIC POINTS** \_\_\_\_\_

## HINTS FOR BAND MEMBERS

- ◆ Always check the board or bulletin board for new information to remind you of upcoming events.
- ◆ Keep music in order where it can be reached with little confusion for rehearsals.
- ◆ Check for special equipment needs prior to each rehearsal or performance. Have with you valve oil, reeds, batons, flags, drumsticks, mallets, flip-folders etc...
- ◆ Do not leave music on stands or instruments where they do not belong.
- ◆ Keep the rehearsal room and the instrument storage rooms clean at all times. Remember, Pride encompasses every aspect of our program.
- ◆ Be early for all meetings, functions, rehearsals, and performances.
- ◆ Be a good student in your other classes and strive to excel academically.
- ◆ Remember the Eufaula City Schools' eligibility requirements and work to exceed them.
- ◆ Students who fail a course must report their grade to the director of bands immediately. A counseling session with the guidance department and parents will be scheduled to review your overall grades.

<h2>STUDENT BEHAVIOR AND DISCIPLINE</h2>
--

All EHS Band members are expected to act with courtesy and respect towards all directors, staff, chaperones, support personnel, and student leaders. Students displaying disrespectful or inappropriate behavior will be warned and may be given "Probationary Membership" status. As a probationary band member, the student will be entitled to all of the privileges afforded all other band members (including all instruction, as well as traveling privileges), however if any further act occurs in which the student is determined to be disruptive, disrespectful, argumentative, or confrontational, he/she will be removed from the band program immediately.

**ANY BAND STUDENT COMMITTING CLASS II OR CLASS III OFFENCES** (as defined by the Eufaula City Schools Code of Student Conduct) **MAY BE IMMEDIATELY REMOVED FROM THE BAND PROGRAM!**



### **A WORD ABOUT IN SCHOOL SUSPENSION/ALTERNATIVE SCHOOL**

Don't go there!!!! Any student placed in ISS or Alternative School is declared ineligible any performance within our organization. This absence will be unexcused and could lead to your dismissal from our program. Band students must be among the best behaved in the school. Do those things required of you and obey the regulations in your student code of conduct.

### **A WORD ABOUT AFTER-SCHOOL DETENTION**

Any student who misses any part of two after-school rehearsals due to detention may not be allowed to participate in that weekend's marching band shows. Please do not let this happen!!!

### **ACADEMIC ELIGIBILITY**

All students are expected to maintain at minimum a C average in all classes. Dropping below a C may make you ineligible to perform until your grade meets the minimum requirement.

### **SCHOOL ABSENCES**

Students who are accumulate too many absences from school may become ineligible to be a part of the band. Absences should never happen except in cases of severe illness or family emergencies. Both of which parental contact to the director(s) should have been made in advance.

## STUDENT/PARENT AGREEMENT

To save paper, I am not printing copies of the Code of Ethics for each student. The full version is available on the band's website at:

<http://ehsmightytigerband.weebly.com/forms.html>

If you do not have internet access, or otherwise cannot access the online version, and would like a printed copy, simply have a parent sign here, and I will print you a copy. Please do NOT sign here unless you are requesting a printed copy of the EHS Band Code of Ethics.

**Please provide me a printed copy of the 2023-2024 Eufaula Band Code of Ethics because I do not have internet available from home.**

\_\_\_\_\_  
(parent/guardian signature)

As a member of the Eufaula High School Band, I have read, understand and agree to comply with all of the aforementioned rules, regulations, policies and procedures as set forth in the **EUFAULA HIGH SCHOOL BAND CODE OF ETHICS**.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Print Student's Name

As a conscientious parent/guardian, I have read and agree to comply with ALL of the aforementioned rules, regulations, policies and procedures as set forth in the **EUFAULA HIGH SCHOOL BAND CODE OF ETHICS**.

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

Please have this signed and returned to Mr. Washburn. This must be turned in, in order to participate in the Eufaula High School Band Program.

Due Date: **Tuesday, July 25, 2023**